

**HIGHLANDS SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING  
JULY 20, 2016**

**AGENDA**

**ROLL CALL** - 6 Members present. **Mr. Kerry Myers, Mr. Ryan Hanford and Mrs. Laura Thimons were absent.**

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED, UNLESS OTHERWISE NOTED.**

**AGENDA ITEMS**

**STUDENT DISCIPLINE** – Mrs. Thimons, Mr. Miles

Recommend approving the Student Discipline Agreement with Student #208382, as submitted.

**INSTRUCTION** – Mrs. Thimons, Mr. Miles

Recommend approving the Questeq quotes for HP Chromebook and HP ProBook purchases, as submitted. Service agreements also included.

**BUILDINGS & GROUNDS** – Mr. Cohen, Mr. Hanford

Recommend approving the Use of Facilities, as submitted.

**[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]**

**CHANGE REQUESTED: Mr. Debor requested the Youth Cheerleading be pulled until further discussion; the Craft Show be in the auxiliary gym and not main floor.**

**PERSONNEL** – Mr. Masarik, Mrs. Wisner

Recommend approving, with regret, the retirements of the following staff:

- A. Okopal, Allison - RATIFY  
Speech and Language Aide  
Highlands Middle School  
Effective: June 9, 2016
- B. Miller, James - RATIFY  
Custodian  
Highlands High School  
Effective: June 9, 2016

- C. Eidenshink, Amy  
Librarian  
Highlands High School  
Effective: August 29, 2016
- D. Cali, Daniel  
Guidance  
Highlands Middle School  
Effective: September 10, 2016

Recommend approving the extension of the contract with Chuck Debor, Athletic Director, for the 2016-2017 school year at a stipend of \$15,000.

Recommend approving the hiring of the following employees:

- A. Hollingworth, Shatona  
Social Worker  
Grandview Upper Elementary  
\$35,659 salary  
Effective: July 21, 2016
- B. Goldberg, Jennifer  
Secretary  
Fawn Primary Center  
\$20.95 / hr. for salary per contract +  
\$0.75 / hr. for Bachelor's Degree  
Effective: July 21, 2016
- C. Hassler, Patrick  
Dean of Students  
Highlands High School  
Salary per Collective Bargaining Agreement  
Effective: July 21, 2016
- D. Resetar, Elaine  
Confidential Secretary  
Administrative Center  
\$34,590 salary  
Effective: July 21, 2016

Recommend recalling the following furloughed professional employees for the 2016-2017 school year:

- A. Cable, Lindsay
- B. Faish, Jessica
- C. Toole, Michael

Recommend recalling Kristen Lucchino to be assigned as the Health/Physical Education teacher at the High School for the 2016-2017 school year.

Recommend approving the following FMLA request:

- A. Employee # 5542  
9/15/2016 – 1/2/2017  
Utilizing available sick and personal days

At the request of the Superintendent, recommend rescinding the Superintendent's contract extension and revert back to terms of the original contract beginning March 1, 2013 and expiring February 28, 2018.

Recommend approving Memorandum of Understanding with Highlands Education Support Professional Association – Secretaries & Aides regarding the use of unpaid days, as presented.

Recommend approving the 2016-2017 Substitute Teacher Call List, as submitted. As per Board Policy #405 (Pre-Employment Drug Test, #514, Act 34, Act 151, and FBI Criminal Record Check).

**CHANGE: Tabled by School Board**

Recommend approving the 2016-2017 Substitute Custodian Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test, #514, Act 34, Act 151, and FBI Criminal Record Check).

Recommend approving the 2016-2017 Substitute School Nurse Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test, #414, Act 34, Act 151, and FBI Criminal Record Check).

Recommend approving the 2016-2017 Substitute Secretary/Aide Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test, #514, Act 34, Act 151, and FBI Criminal Record Check).

Recommend approving schedule changes of Cafeteria employees:

- A. Artman, Cassandra  
Fairmount Primary Center  
From 5 hours to 6 hours
- B. Klingensmith, Leslie  
Fairmount Primary Center  
From 7 hours to 5 hours

**POLICY** – Mrs. Wisner, Mr. Masarik

Recommend approving the second and final reading of the following Board Policies:

**[SEE POLICIES ON HIGHLIGHTS PAGE]**

- A. No. 620 Fund Balance
- B. No. 626 Federal Fiscal Compliance with attachments:
  - Cash Management
  - Allowability of Costs
  - Procurement
  - Conflict of Interest
  - Travel Reimbursement (was previously 626.1)

**ATHLETICS** – Mr. Masarik, Mr. Cohen

Recommend approving, with regret, the resignation of Bethany Walker as Girls Middle School Soccer Coach for the 2016-2017 school year.

Recommend approving the hiring of the following athletic personnel for the 2016-2017 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Name	Position
Albert, Aaron	Volunteer Varsity Asst. Football Coach
Graham, Jeff	Volunteer Varsity Asst. Football Coach
Woods, Robert	Volunteer Varsity Asst. Football Coach
Thompson, Jordan	Assistant Equipment Manager
Rizzo, Michael	Assistant Equipment Manager
Thompson, Jordan	Varsity Assistant Football Coach
Walsh, Chad	Varsity Assistant Football Coach
Walker, Bethany	Girls JV Soccer Coach

**MISCELLANEOUS**

### **REMARKS BY VISITORS**

**Note: Miscellaneous Remarks.** Persons offering remarks, when recognized, are to stand and state their name and place of residence.

### **ADJOURNMENT**

**HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:** President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles. Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert. District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.